

## COVID19 – APPLICATION FOR INTERSTATE PERSONNEL

<b>SECTION 1</b>	<b>To be completed by individual for which approval is sought</b>
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<b>INDIVIDUAL DETAILS:</b>
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Surname	Given Names	Title	Type	
			<input type="checkbox"/> Employee	<input type="checkbox"/> Contractor
Mobile Phone	Home / Alternative Phone	Email Address		
Residential Address		City / Town / Suburb	State	Post Code

<b>IF CONTRACTOR:</b>
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Company / Organisation	Contact Phone

<b>POINT OF DEPARTURE (HOME STATE):</b>
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City/Town	State	Form of Transport	Date of Departure

<b>POINT OF ARRIVAL INTO QUEENSLAND:</b>
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City/Town	State	Date of Arrival

<b>PROPOSED MODE OF TRANSPORT:</b>
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<b>Please provide details of proposed mode of transport and stopovers.</b>

<b>PRIOR 14 DAYS:</b>
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<b>Please list all postcodes you have been present in the last 14 days (most recent first).</b>
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<b>Have you:</b>
<ul style="list-style-type: none"> <li>Been a confirmed case of COVID-19?</li> <li>Had COVID-19?</li> <li>Been in close contact of a confirmed case of COVID-19</li> </ul>

<b>YES</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>	<i>If Yes, please provide details</i>
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<b>CONFIRMATION:</b>
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<b>I confirm that the above information is true and correct, or evidence as attached.</b>
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Name	Signature	Date

<b>SECTION 2</b>	<b>To be completed by CS Energy Personnel seeking approval for the individual</b>
<b>RATIONALE FOR REQUIREMENT:</b>	
<b>Role Title / Requirement / Project</b>	
<b>Anticipated duration of time the individual is required in Queensland</b>	
<b>Does CS Energy intend to quarantine the individual for 14 days on arrival in Queensland?</b>	
YES	NO
<i>If Yes, please provide details. If no, please explain why quarantine is not required.</i>	
<b>Please note that not having quarantine (or reduced quarantine) will only be acceptable in exceptional circumstances</b>	
<b>Accommodation Details for Post Quarantine Period</b>	
<b>Can the services to be provided be obtained in Queensland?</b>	
YES	NO
<i>If No, please provide details as outlined below.</i>	
<b><i>If No, please provide proof and evidence. The employer must provide advice on actions they have taken to confirm the services are not available in Queensland. In completing this section, please also detail alternative of not having the work completed in Queensland (i.e. sending the items away to have the works completed) and why they are not possible.</i></b>	
<b>Can the services of the person be delayed?</b>	
YES	NO
<i>If No, please provide details as outlined below.</i>	
<b><i>If No, please provide proof and evidence. The employer must provide advice that, for example, if the service is not delivered, it will (or is likely to) lead to any short, medium or long term disruption to an electricity market generation unit, transmission or distribution infrastructure, loss of electricity service, failure of gas infrastructure to return to service, or a commercial energy operation to remain closed or have a significant delay to opening (if it is a new build). In completing this section, please be clear on the implications for delaying or not having the work done.</i></b>	
<b>Must the person be physically present in Queensland?</b>	
YES	NO
<i>If Yes, please provide proof and evidence. If No, please explain why seeking interstate personnel.</i>	
<b><i>In completing this section, please consider the option for using local resources and have the work directed remotely.</i></b>	

<b>APPROVALS / SIGNATURES:</b>		
<b>Requester</b>		
Name	Signature	Date
		.....
<b>Site General Manager</b>		
Name	Signature	Date
		.....
<b>Executive General Manager (EGM)</b>		
Name	Signature	Date
		.....

**Send completed form to the site Health and Safety Team**

Title:	COVID19 – APPLICATION FOR INTERSTATE PERSONNEL
Reviewed:	08/20
Amended:	08/20
Review Due:	08/22
Form:	S2299

Extract from <https://www.business.qld.gov.au/industries/mining-energy-water/border-restriction-exemptions>

## What will not be considered?

The following reasons are unlikely to be considered a justifiable reason for an exemption:

- a. Production staff where the absence of the staff member will not result in a total or substantial shut down of the operation. If the impact (which will need to be justified by the applicant) is only partial, minor or will have an impact on efficiency or efficacy, then this will not generally be considered.
- b. Applications directly from contractors or consultants – all applications must be passed through the company or operator.
- c. Contractual arrangements - a contractual arrangement with a consultant or contractor will not be considered a valid justification for an exemption to be granted.
- d. Periodic return home off roster – exemptions will not be considered that provides for the regular movement into and out of Queensland as a consequence of shift arrangements.
- e. Employees engaged in exploration work, mine planning and expansion, approvals, environmental monitoring, geotechnical or mine surveying activities.
- f. For a mine, employees whose role is not:
  - i. one within the mine's management structure (see section 55 of the *Coal Mining Safety and Health Act 1999* and section 50 of the *Mining and Quarrying Safety and Health Act 1999*); or
  - ii. one which reports into the management structure and whose duties are carried out at site.