

## SUPERVISOR CHECKLIST

- Obtain Injury Management Pack from the site Rehabilitation Coordinator (or after hours from First Aid Room)
- Notify Superintendent of situation (if you haven't already done so)
- Notify Rehabilitation and Return to Work Coordinator of injury (if you haven't already done so)
- Supervisor, Step Up Supervisor or Superintendent to accompany injured person to medical centre

### At the Doctors

- Provide the Letter to the Treating Medical Practitioner (R003) to the Doctor; **and**
- Provide the Work Capabilities Checklist (R005) to the Doctor; **and**
- Provide any other additional information to the Doctor regarding work (as required).

### After the Doctors Appointment

- Discuss the outcome with the Rehabilitation Coordinator once result is known

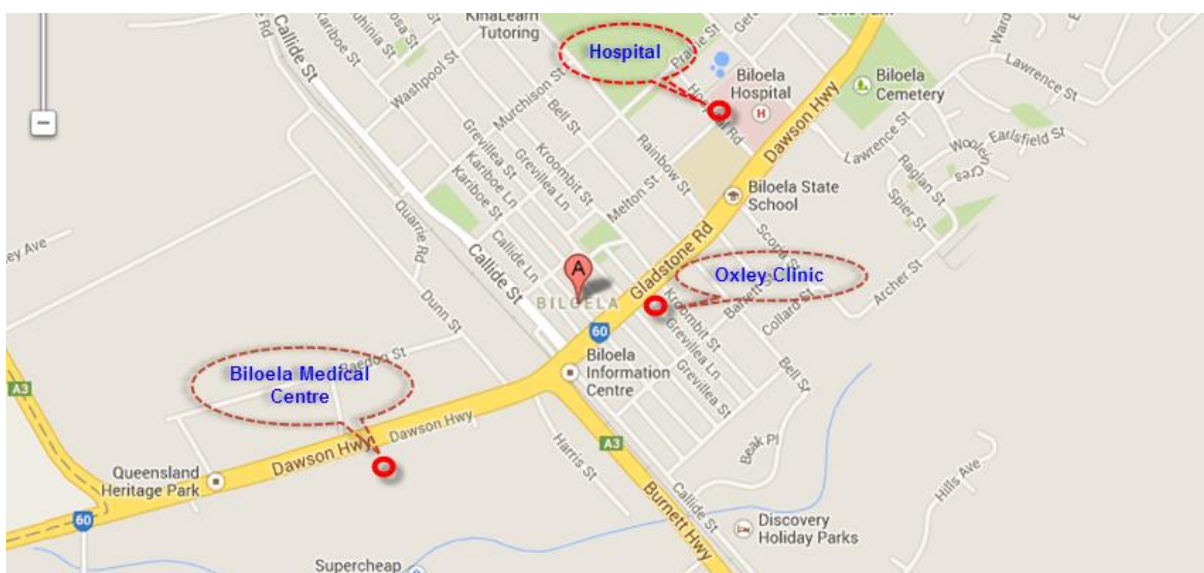
## LOCAL MEDICAL CENTRES

*NB. The injured worker can choose their treating medical practitioner*

Biloela Medical Centre: 38 Dawson Highway (07) 4995 6200

Oxley Clinic: 45 Grevillea Street (07) 4992 2166

Biloela Hospital: 2 Hospital Road (07) 4992 7000



## REHABILITATION & RETURN TO WORK COORDINATOR

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