

**CRITICAL CONTROL VERIFICATION**

**CRITICAL RISK – SCAFFOLDING AND LADDERS**

Respondent		Secondary Respondent		
Unit	Location	Time	Date	
Task		Specific Location Details		
Did you do this verification with anyone?		What workgroup are you interacting with?		
<b>SCAFFOLDING TAG AND CERTIFICATION</b>				
Scaffold has a valid Scaff tag and inspection record (scaffold to be inspected at least every 30 days)				
Handover certificate available for newly erected scaffold				
<b>STRUCTURAL INTEGRITY AND COMPONENTS</b>				
Guardrails, mid-rails, and toe boards installed and secure				
Planks correctly positioned and secured				
No damaged or missing components				
<b>ACCESS AND EGRESS</b>				
Safe access provided (fixed ladders or stairways)				
No climbing on outside frames				
Clear access routes maintained				
<b>FALL PROTECTION</b>				
Fall prevention systems in place where required				
Harness and lanyard used for incomplete scaffolds or ladders above 2m				
<b>LADDER SAFETY</b>				
Ladder visually is in good condition				
Ladder secured at top and bottom as required				
Is the ladder suitable for the task (platform ladder) that allows 3 points of contact				
No standing on top rung or unsafe positioning				
<b>EXCLUSION ZONE AND BARRICADING</b>				
Barricades and signage installed around scaffold base (during installation or as per risk assessment)				
Drop zones controlled to prevent falling object hazards (during installation or as per risk assessment)				
<b>ENVIRONMENTAL CONDITIONS</b>				
Weather conditions safe (no high winds, storms)				
Lighting adequate for work area				
Surfaces dry and free from slip hazards				
<b>EMERGENCY RESPONSE PREPAREDNESS</b>				
Rescue plan documented and communicated				
Work team understands how to call ERT				
<b>COMMENTS</b>				
<b>ALL CRITICAL CONTROLS VERIFIED AND FUNCTIONAL?</b>				
	YES – Safe to proceed		NO – Stop work and escalate immediately	