

CRITICAL CONTROL VERIFICATION				
CRITICAL RISK – SCAFFOLDING AND LADDERS				
Respondent		Secondary Respondent		
Unit	Location	Time	Date	
Task	Specific Location Details			
Did you do this verification with anyone?	What workgroup are you interacting with?			
SCAFFOLDING TAG AND CERTIFICATION		YES	NO	N/A
Scaffold has a valid Scaff tag and inspection record (scaffold to be inspected at least every 30 days)				
Handover certificate available for newly erected scaffold				
STRUCTURAL INTEGRITY AND COMPONENTS		YES	NO	N/A
Guardrails, mid-rails, and toe boards installed and secure				
Planks correctly positioned and secured				
No damaged or missing components				
ACCESS AND EGRESS		YES	NO	N/A
Safe access provided (fixed ladders or stairways)				
No climbing on outside frames				
Clear access routes maintained				
FALL PROTECTION		YES	NO	N/A
Fall prevention systems in place where required				
Harness and lanyard used for incomplete scaffolds or ladders above 2m				
LADDER SAFETY		YES	NO	N/A
Ladder visually is in good condition				
Ladder secured at top and bottom as required				
Is the ladder suitable for the task (platform ladder) that allows 3 points of contact				
No standing on top rung or unsafe positioning				
EXCLUSION ZONE AND BARRICADING		YES	NO	N/A
Barricades and signage installed around scaffold base (during installation or as per risk assessment)				
Drop zones controlled to prevent falling object hazards (during installation or as per risk assessment)				
ENVIRONMENTAL CONDITIONS		YES	NO	N/A
Weather conditions safe (no high winds, storms)				
Lighting adequate for work area				
Surfaces dry and free from slip hazards				
EMERGENCY RESPONSE PREPAREDNESS		YES	NO	N/A
Rescue plan documented and communicated				
Work team understands how to call ERT				
COMMENTS				
ALL CRITICAL CONTROLS VERIFIED AND FUNCTIONAL?				
YES – Safe to proceed		NO – Stop work and escalate immediately		